

SBCERS

Santa Barbara County Employees' Retirement System

DATE: October 15, 2024

TO: SBCERS Real Property Management Committee

FROM: Brian Richard, SBCERS Assistant CEO

RE: Status and Tour of Vacant Suite Improvements

Recommended Action:

Receive and file the presentation from Dan Underwood of Underwood Management Resources and Paul Poirier of Paul Poirier + Associates Architects regarding the progress on improvements to the vacant office spaces on the 1st and 2nd floors and provide direction to staff on any further action needed.

Summary:

Paul Poirier + Associates Architects were engaged to provide architectural services for the 1st and 2nd floor office improvements at 130 Robin Hill Road. Dan Underwood was hired as an independent construction project manager to represent SBCERS. Frank Schipper Construction is the contractor for the project. The presentation will update the Committee on the progress made to date, including design work, the permitting process, bid selections, and a contract summary, along with the projected timeline for completion.

Attachments:

Status Report from Dan Underwood